



**Directorate General of Human Resource Development, HRM-I  
Central Board of Indirect Taxes & Customs,  
Bhai Vir Singh Sahitya Sadan, 3rd Floor, Bhai Vir Singh Marg  
Gole Market, New Delhi-110001  
Tel: 011-23748048, Fax : 011-23748050 ([www.dghrdcbic.gov.in](http://www.dghrdcbic.gov.in))**

To,

Dated: 15.04.2024

The Pr. Chief / Chief Commissioner of Customs and GST (All)  
The Pr. Director General / Director General of Customs and GST (All)  
The Pr. Commissioner / Commissioner I/C of Directorates (All)  
The Pr. Commissioner / Commissioner, Settlement Commission (All)  
The Pr. Commissioner / Commissioner, CESTAT (All)  
The Commissioner (Coordination), CBIC, New Delhi,  
Director, Ad.II, CBIC, New Delhi.

**Sir/Madam,**

**Subject:** Extension of timeline for submission of Self-appraisal by the Officer Reported Upon (ORU) from **15th April to 30th April** for the Assessment Year 2023-24 for the officers/officials under CBIC - reg.

Please refer to DoPT OM No. 21011/04/2023-Estt.(A.II) dated 15.04.2024, wherein the last date for submission of Self-appraisal by the Officer Reported Upon (ORU) has been revised for the Assessment Year 2023-24 in respect of Central Civil Services.

2. In this regard, it has been decided by the competent authority to extend the last date of submission of Self Appraisal by the Officer Reported Upon from **15th April 2024 to 30th April 2024** for the assessment year 2023-24 in respect of officers/officials under CBIC.
3. The other timelines as mentioned in the APAR instructions dated 21.03.2024, issued by this office will remain the same for further stages of the process of writing of APAR.

This issues with the approval of the competent authority.

Yours faithfully,

(Abhishek Agrawal)  
Additional Director  
HRM-I,DGHRD