



Government of India
Ministry of Finance, Department of Revenue
Directorate General of Human Resources
Development
Indirect Taxes & Customs
IRCON Building, West Wing, Ground Floor,
Plot No. C-4, District Centre, Saket,
New Delhi-110017



Dated: 27th July, 2018

F.No. 901/50/Admn/GeM/HRD/2016

CIRCULAR

Sub: "Monthly progress report on GeM" through GeM-utility module on DDM web-portal- reg.

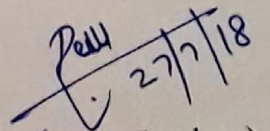
Reference may be drawn to the Circular F.No. 901/50/Admn/GeM/HRD/2016 dated 15.06.2018 wherein it is informed that the online utility module for uploading the **Monthly progressive report on the usage of Government-e-Marketplace (GeM)**, which is hosted by the Directorate of Data Management (DDM) web-portal, is now functional.

1. It has been observed that the various CBIC formation have not yet started uploading the above-mentioned report in the prescribed format.

2. The Commissionerates may start uploading the **Monthly progressive report on the usage of Government-e-Marketplace (GeM)** with immediate effect and they may also kindly ensure that the uploading cycle of the **"Monthly Progressive Report on GeM"** should match with other parts (part I to X) of the MIS and be uploaded every month latest by 15th of the succeeding month.

Yours Faithfully,

Encl.: As above.


(Renu Krishnan Jagdev)

Addl. Director General (EMC/Admn.)

Copy to:

1. All Chief Commissioners/Director Generals under CBIC
2. Webmaster, CBIC Website, to kindly upload on CBIC website.
3. DGHRD website.



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F.No. 901/50/Admn/GeM/HRD/2016

Dated: 15th June, 2018

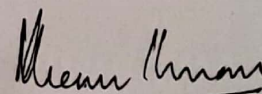
CIRCULAR

Sub: "Monthly progress report on GeM" through GeM-utility module on DDM web-portal- reg.

The online utility module for uploading the **Monthly progressive report on the usage of Government-e-Marketplace (GeM)** has been hosted by the Directorate of Data Management (DDM) web-portal and is now functional.

2. The User-ids for the 14 Directorate General and 5 Directorates have been created and the list of the same is enclosed*. One time password for all these users will be 'nic234' which should be changed by the concerned formation after the first login.
3. The Commissionerates may upload Data as "Primary User" with the login-id and password already allocated for them for the MIS purposes.
4. The "Secondary Users" may be created by the concerned Commissionerates and the Directorate Generals/Directorates.
5. Kindly ensure that the uploading cycle of the "Monthly Progressive Report on GeM" should match with other parts (part I to X) of the MIS and be uploaded every month latest by 15th of the succeeding month.

Yours Faithfully,


(Meenu Kumarr) 15/6/18

Addl. Director (EMC/Admn.)

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Copy to:

1. All Chief Commissioners/Director Generals under CBIC
2. Webmaster, CBIC Website, to kindly upload on CBIC website.
3. J.C, DDM, w.r.t the letter F.No. DDM/5178/2018/MIS(MISC) dated 11.06.2018.
4. DGHRD website.

Mail sent on 15.06.18 at 03:50 P.M.