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Government of India
Ministry of Finance
Department of Revenue
Central Board of Indirect Taxes & Customs
Directorate General of Human resource Development
403/8, Deep shikha, Rajendra Place,
New Delhi -110008

F.No. I/(14)/9/2023-ADMN

Dated: 31.03.2023

NOTICE INVITING TENDER

Organization Name: Directorate General of Human Resource Development
Organization Type: Central Government
Ministry/Department: Ministry of Finance/Deptt. Of Revenue
Tender Ref. No.: I/(14)/9/2023-ADMN
Tender Title: Printing 20 copies of 28th Edition (2023) of Civil List
Product Category: Printing 20 copies of 28th Edition (2023) of Civil List
Sub Category: Printing
Tender Value: Not specified
Tender Type: Printing
Location: Directorate General of Human Resource Development
403/8, Deep Shikha Building, Rajendra Place,
New Delhi- 110008
Last date for Submission: 19.04.2023 till 17:00 Hours
Opening date: 20.04.2023 at 12:00 Hours
Note: The above printing is to be done as per T &C attached.

Copy to:-

1. Notice Board
2. DGHRD's Website
3. CBIC website


31/03/2023

(Ritesh Kumar Tripathi)

Joint Director

Terms and Conditions

The following are the terms and conditions for 20 copies of 28th Edition (2023) of the IRS (C & IT) Civil List (updated as on 01.01.2023).

1. PRINT SPECIFICATIONS

2. The total number of pages including Preface, abbreviations, title etc, would be 590 including both sides;
3. The print needs to be digital;
4. The pages would contain combination of four colours;
5. The provision for text in pictorials;
6. Art paper in A4 size (21.0" 29.7");
7. The quality of paper used for inside pages should be between 96 to 100 gsm;
8. Cover page should be of 150 gsm laminated;
9. Matt finish

2. OTHER SPECIFICATION

1. Hard Bound Binding with Logo
2. Design and layout
3. Good quality Pastel gsm paper on Hard Bound cover
4. Book mark with office logo & Lamination

3. Further it is requested that, while awarding the contract to the vendor, the following additional points may please be ensured:

- a. Soft copy of final book in both Excel & Pdf
- b. Album/file of cropped photographs
- c. Handing-over of open file in original



(Ritesh Kumar Tripathi)
Joint Director (Admin)