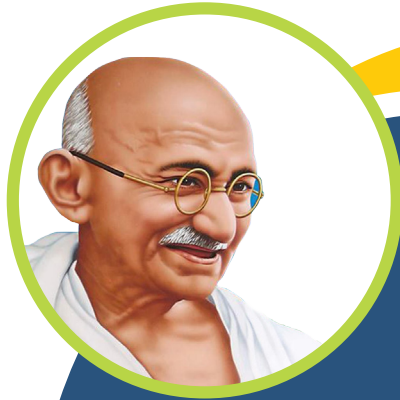




Swachhhta Uday 2021





When there is both inner and
outer cleanliness, it approaches
godliness.

M. Gandhi

Third Edition
September, 2021



संदेश

यह अत्यंत प्रसन्नता का विषय है कि केन्द्रीय अप्रत्यक्ष कर एवं सीमा शुल्क बोर्ड 'स्वच्छता आंदोलन' का एक सक्रिय भागीदार है और हमारी समस्त इकाईयाँ पूरी तत्परता एवं ईमानदारी के साथ 'स्वच्छता कार्य योजना' के सफल कार्यान्वयन में अनवरत प्रयासरत है। पिछले चार वर्षों में सभी इकाइयों ने स्वच्छता जागरूकता के लिए विशेष अभियान चलाये है। इस मिशन को पूरा करने हेतु विभिन्न आयुक्तालयों तथा महानिदेशालयों द्वारा कई महत्वपूर्ण परियोजनाओं का कार्यान्वयन किया गया ताकि स्वच्छ भारत के सपने को साकार रूप दिया जा सके।

मैं, अपने अधिकारियों के नवोन्मेषी विचारों और उनके द्वारा की गई इन पहलों की सराहना करता हूँ। "स्वच्छता कार्य योजना" की निगरानी और "स्वच्छता उदय" पत्रिका के रूप में हमारे समेकित प्रयासों को एक मंच दिए जाने के लिए मानव संसाधन विकास महानिदेशालय का कार्यालय प्रशंसा का पात्र है। मुझे विश्वास है कि हमारे अधिकारी स्वच्छता कार्य योजना के सफल कार्यान्वयन के लिए सदैव प्रतिबद्ध रहेंगे तथा हमारे इन सम्मिलित प्रयासों से हवाओं का रूख बदलेगा तथा स्वच्छता के नए चिराग रौशन होंगे। जैसा कि किसी शायर ने कहा है –

मुझे सहल हो गई मंजिलें, वो हवा के रूख भी बदल गए
तेरा हाथ हाथ में आ गया कि चिराग राह में जल गए।

अजित कुमार

एम. अजित कुमार

अध्यक्ष

केन्द्रीय अप्रत्यक्ष कर एवं सीमा शुल्क बोर्ड



संदेश

स्वच्छता के प्रति जागरूकता एवं इस विचार का जन-जन तक प्रसार समय की मांग है।

केन्द्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड ने 'स्वच्छ भारत' के स्वप्न को पूरा करने के लिए उत्साहपूर्वक स्वच्छता परियोजनाओं का कार्यान्वयन किया है। वर्ष 2017 से 2021 तक 1494 परियोजनाएँ सफलतापूर्वक पूरी की गईं। विभिन्न आयुक्तालयों तथा महानिदेशालयों ने अपने अभिनव कार्यों और परियोजनाओं के माध्यम से स्वच्छ भारत के लक्ष्य को प्राप्त करने की दिशा में अपना योगदान दिया।

इस महत्वपूर्ण योगदान के लिए मैं विभाग के सभी अधिकारियों और कर्मचारियों के प्रयासों की सराहना करती हूँ। क्षेत्रीय इकाइयों की स्वच्छता गतिविधियों के समन्वय में मानव संसाधन विकास महानिदेशालय की अत्यन्त महत्वपूर्ण भूमिका रही है। इस लघु पुस्तिका द्वारा निदेशालय ने इकाइयों द्वारा चलाई जा रही उल्लेखनीय परियोजनाओं को एक मंच दिया है जिससे अन्य इकाइयों को प्रेरणा मिलेगी।

मेरा विश्वास है कि इस प्रकार के प्रकाशन विभाग के इस सराहनीय कार्य में किये जा रहे प्रयासों को समुचित रूप से सामने लाने में सहायक होंगे।

संगीता शर्मा
सदस्य (प्रशासन एवं सतर्कता)
केन्द्रीय अप्रत्यक्ष कर एवं सीमा शुल्क बोर्ड



संदेश

मुझे यह बताते हुए अत्यंत हर्ष हो रहा है कि "स्वच्छता उदय" पत्रिका का तीसरा संस्करण प्रकाशित हो रहा है। सभी आयुक्तालयों तथा महानिदेशालयों द्वारा शुरू की गई स्वच्छता परियोजनाओं और गतिविधियों का इस संस्करण में संक्षिप्त परिचय प्रस्तुत किया गया है।

स्वच्छ भारत अभियान भारत सरकार द्वारा चलाया गया सबसे महत्वपूर्ण स्वच्छता अभियान है। स्वच्छता के जन अभियान की अगुआई करके माननीय प्रधानमंत्री जी ने जनता को महात्मा गांधी के स्वच्छ और स्वास्थ्यवर्धक वातावरण वाले भारत के निर्माण के सपने को साकार करने के लिए प्रेरित किया। सी.बी.आई.सी. के कार्यालय इस आंदोलन को सफल बनाने के प्रति पूर्ण रूप से प्रतिबद्ध हैं। मुझे यह बताते हुए हार्दिक प्रसन्नता हो रही है कि डी.जी.एच.आर.डी. कार्यालय जिसे सी.बी.आई.सी.के तहत सभी इकाइयों की स्वच्छता गतिविधियों और परियोजनाओं पर समग्र रूप से निगरानी रखे जाने का महत्वपूर्ण कार्य सौंपा गया है, इस कर्तव्य का अथक परिश्रम और ईमानदारी के साथ निर्वहन कर रहा है। मैं आपको यह विश्वास दिलाती हूँ कि भविष्य में भी यह कार्यालय पूरे उत्साह और दृढ़ संकल्प के साथ इस महत्वपूर्ण कार्य को सफल बनाए जाने के लिए कटिबद्ध है।

मुझे यह भी दृढ़ विश्वास है कि अध्यक्ष, सी.बी.आई.सी. के मार्गदर्शन व प्रेरणा से सभी इकाइयां स्वच्छ भारत, श्रेष्ठ भारत और स्वस्थ भारत के लक्ष्य को प्राप्त किए जाने में अपना सतत योगदान प्रदान करती रहेंगी।

"स्वच्छ भारत अभियान का,
ये सपना तभी सच हो पाएगा।
जब हर एक मनुष्य जाग्रत होकर,
स्वच्छता को जीवन का लक्ष्य बनाएगा"

नीता लाल बुटालिया
महानिदेशक

मानव संसाधन विकास महानिदेशालय



संदेश

‘स्वच्छ भारत’ की संकल्पना से अनुप्रमाणित यह महायज्ञ आधुनिक भारत की सबसे महत्वाकांक्षी परियोजना है। एक ऐसा अभियान जिसमें सरकार, संस्थाएं तथा व्यक्ति तीनों का ऐसा तालमेल है जिसकी मिसाल अन्यत्र दुर्लभ है। इसका सहभागी जानता है कि वह जो कर रहा है वह स्वयं के लिए ही कर रहा है। अपने स्वच्छ वातावरण का लाभ उसे एवं उसके बच्चों को मिलने वाला है इसी मानसिकता ने इस अभियान को जन-जन तक पहुँचाया है।

दुर्भाग्यवश पिछला पूरा साल कोरोना महामारी की भेंट चढ़ गया। हमारे विभाग पर भी इस त्रासदी की भारी मार पड़ी तथा विभाग ने सैकड़ों अधिकारियों और कर्मचारियों को खोया। फिर भी उदासियों के बीच हमने हौसला नहीं छोड़ा तथा इस भयावह दौर में भी जहाँ तक हो सका अपने अभियानों को अंजाम दिया। इस मानसिकता के साथ कि –

दुआ करो कि ये पौधा सदा हरा ही लगे
उदासियों में भी चेहरा खिला खिला ही लगे
नहीं है मेरे मुकद्दर में रौशनी न सही
ये खिड़की खोलो जरा सुबह की हवा ही लगे।

हमारी यह लघु पुस्तिका हमारे विभाग द्वारा चलाये जा रहे कार्यक्रमों की एक झलक है। हमारा विश्वास है कि हमारे अधिकारियों एवं कर्मचारियों को यह और बेहतर वातावरण एवं स्वच्छ भारत के लिए प्रेरित करेगा।

शैलेश कुमार

शैलेश कुमार
अपर महानिदेशक
मानव संसाधन विकास महानिदेशालय

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SWACHHTA SPARK IN CBIC

Swachh Bharat Mission is not just a mission, it's a revolution. A cleaner India will be a healthier India. This thought has inspired the organisations and people from all spheres to contribute for the cause of cleanliness.

In a bid to contribute its share, the Central Board of Indirect Taxes and Customs, has been earmarking 10% of its budget from the head O.E., exclusively for "Swachhta activities" since the year 2017. A new budgetary head, namely, O.E. (Swachhta) has been created and all formations across CBIC are being allocated funds under this head.

For proper utilization of this fund, a scheme of implementing two Swachhta Projects per formations, was launched by CBIC and all formations under the jurisdiction of Principal Chief Commissioners/ Chief Commissioners/Principal Directors General/Directors General and Principal Commissioners/ Commissioners, were advised to implement two Swachhta Projects. This direction turned into a mass mission and till date, the CBIC formations have successfully implemented 1494 Swachhta Projects.

In order to encourage and appreciate the field formations, Swachhta Awards-CBIC were institutionalised in the year 2017 and till date four annual series of these awards have been declared by CBIC, for the year 2017-18, 2018-19, 2019-20 and 2020-2021 awarding best CGST Zone, best Customs Zone, best Directorate and best Commissionerates. This has further encouraged the field formations to adopt innovative projects under Swachhta.



Swachhta Uday Book
(Second Edition)

Inaugurated by Shri. M. Ajit Kumar
Chairman, CBIC

CBIC SWACHHTA PROJECTS -GLIMPSES



The flagship program of Swachhta in CBIC, which started in the year 2017, has received enthusiastic response from all formations under CBIC. A total number of 1494 Swachhta Projects have been successfully completed in the past 4 years. The projects undertaken by the various formations included clean and green offices, supply of clean water, construction/renovation of toilets in office premises as well as in the schools, beautification of offices by way of plantation, installation of paintings etc, personal hygiene projects, digitization of office records and various outreach activities for the office staff and for the society.



1494 Swachhta Projects were implemented by CBIC formations

Clean and Green Office

Water Supply

Planting and Mural paintings

Clean Habitations

Swachhta Action Plan

Digitization of Office Records

Personal Hygiene

Outreach Activities for the society

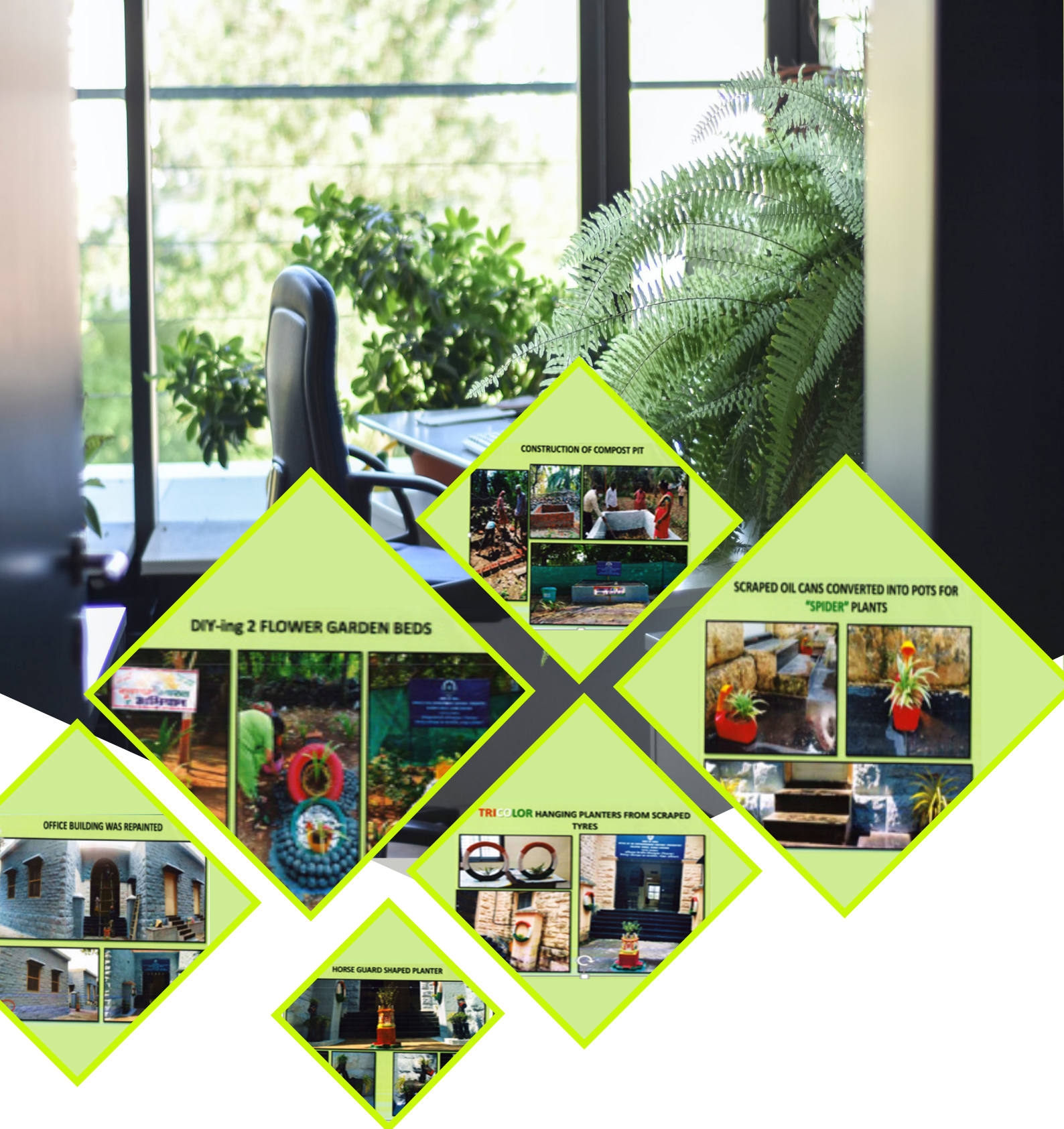
Toilets Construction/ Renovation in Offices and Schools



Clean and Green Office

As part of the Swachh Bharat Mission mandate, it is imperative for government offices to provide a clean and healthy working environment for its employees/visitors. A clean working environment is essential to the safety, dignity and comfort of the employees/visitors.

In the year 2020-21, CBIC formations undertook 215 projects related to clean and green office, beautification of office premises and provision of better amenities to the staff.



CONSTRUCTION OF COMPOST PIT



DIY-ing 2 FLOWER GARDEN BEDS



SCRAPED OIL CANS CONVERTED INTO POTS FOR "SPIDER" PLANTS



OFFICE BUILDING WAS REPAINTED



TRICOLOR HANGING PLANTERS FROM SCRAPED TYRES



HORSE GUARD SHAPED PLANTER



Clean and Green Office

Some of the innovative projects undertaken by the formations towards clean and green office included recycling of old office items, renovation of office buildings and construction of compost pit in office premises.



Planting and Mural paintings

As a part of Swachhta mission, various green and beautification initiatives were undertaken by the formations like installation of living walls and mural painting in office campus and walls.



Digitization of Office Records

77 projects of digitization of office records were executed by the CBIC Zones & Directorates in the year 2020-21 so as to achieve the goal of clean and paperless office environment.



Water Supply

An important aspect of Swachhta is access to clean drinking water and availability of water for sanitation. The CBIC formations successfully implemented 57 projects of Water Supply. Safe and readily available water is important for public health, whether it is used for drinking, domestic use, food production or recreational purposes. Improved water supply and better management of water resources were focused primarily.



Toilets Renovation in Offices

Various projects of toilets renovation in offices were successfully completed by the Zones & Directorates of CBIC.



Toilets Construction/ Renovation in Schools and Institutions

The projects of toilets construction/ renovation were undertaken in different adopted schools and institutions so as to achieve the goal of 'Open Defecation Free' country.



- CGST Varanasi
- NACIN Jaipur
- DGGI Chandigarh
- DGGI Surat
- DG Valuation Mumbai

- CGST Appeals Panchkula
- CGST Hyderabad Audit-I
- Audit Commissionerate Kochi
- CGST Delhi East

Personal Hygiene

Installation of Sanitary Napkin Vending Machines/Incinerators



Outreach Activities for the society

In the year 2020-21, 59 Projects were successfully implemented by the CBIC formations related to the outreach activities for society so as to benefit the end users.



Outreach Activities for the society

The outreach projects included contribution of swachhta related items to orphanage, installation of solar lights, renovation of prayer ground/play ground, construction of water tank, renovation and beautification of various schools, departmental residential quarters.



Clean Habitations

In the year 2020-21, CBIC formations undertook 45 projects related to making the surroundings & environment Clean and Green.



SWACHHTA AWARDS - CBIC (2020-21)

In order to encourage the field formations, Annual "Swachhta Awards-CBIC "were instituted in the year 2017 and till date, four series of these annual awards have been declared by Chairman, CBIC, for the year 2017-18, 2018-19, 2019-20 and 2020-21.

For the year 2020-21, best CGST zone, best Customs zone, best Directorate and best Commissionerates were declared as follows-



**CBIC
SWACHHTA AWARDS
2020-21**



Best CGST Zone:
Meerut CGST Zone



Best Customs Zone:
Delhi Customs (Preventive) Zone



Best Directorate:
DG Systems



Best Commissionerates/Zonal Units:
DGGI Siliguri Zonal Unit
Trichy CGST Commissionerate



Special Mention:
CGST Hyderabad Zone
CGST Vadodara-II Commissionerate
NACIN Faridabad
CC (AR) CESTAT
HRM-I, DGHRD
Pune Customs Commissionerate
CGST Ludhiana Commissionerate
CGST Dimapur Commissionerate

Best CGST Zone: Meerut CGST Zone



Project 1: Cleaning of the Rispana River and Beautification

Under this project, following activities have been undertaken:

1. Cleaning of River Bed:
 - (i) Collection of Garbage from River bed with the help of machines and manual labour.
 - (ii) Disposal of collected garbage to specified trenching area.
2. Beautification work:
 - (i) Whitewash on bridges and poles under the bridges.
 - (ii) Slogan writing & painting.
 - (iii) Putting banners displaying Swachhta Awareness slogans.
3. Sanitization" Work includes:
 - (i) Spraying pesticides.
 - (ii) Provision of steel drums, with paints and Swachhta Slogans, to be used as Dustbins.





Best CGST Zone: Meerut CGST Zone



Project 2: Installation of Compost Maker

In order to convert food waste arising from the office canteen and other garbage such as fallen leaves into compost fertilizer, a Compost Machine has been installed at CGST Ghaziabad Office Premises. The machine has a capacity of 25 kgs of waste processing in a day. The waste for compost machine is cleaned before dumping inside the machine. The machine creates 1-2 kgs of compost in 24 hours which is used for trees and plants in the office premises. It also helps in maintaining cleanliness in office premises.



Best Customs Zone: Delhi Customs (Preventive) Zone



Project 1: Various outreach activities for society

(i) Facilitating Muskaan Project

On the Occasion of "Down Syndrome Day" various items viz. Gas Stove, Cloth Stand, Cloth Steaming Iron, Microwave, Cloth Dryer Machine were provided to the NGO of mentally challenged persons so as to upgrade their living facilities.

(ii) Installation of water coolers and renovation of toilets in more than 20 govt institutions at Delhi & Jaipur.





Best Customs Zone: Delhi Customs (Preventive) Zone



Project 2: Installation of Compost maker

Two Compost Machines of 100 Kgs capacity each have been installed at Customs Commissionerate, Ludhiana for composting of organic/bio-degradable waste. Composters are useful in disposal of food and kitchen waste generated from Canteen and helpful to transform waste arising out of canteen into organic fertilizer through decomposition process. Fertilizer generated through compost machines is being used to improve the soil fertility of office lawn and garden.





प्रणाली एवं ऑकडा प्रबंधन महानिदेशालय
केन्द्रीय अप्रत्यक्ष कर एवं सीमा शुल्क बोर्ड
DIRECTORATE GENERAL OF SYSTEMS
& DATA MANAGEMENT
BOARD OF INDIRECT TAXES AND CUSTOMS

Best Directorate:
DG Systems



Project 1: Toilet Renovation

Renovation and upgradation of toilets in various government schools of Bengaluru, Karnataka as well as in the Custodial Homes (Delhi) for Leprosy and T.B. affected Beggars and for mentally sick abandoned women respectively.



Best Directorate: DG Systems



Project 2: Clean Habitation

Beautification and Cleanliness works have been undertaken at departmental residential quarters, Bengaluru.





Best Zonal Unit:
DGGI Siliguri Zonal Unit



Project 1: Open Air Green Conference Area

Under the project, the office terrace has been converted into a green conference garden where all officers can interact while maintaining social distance. The plantation on the entire two tier terrace has been done and green corners for officers to sit/stand while interacting have been developed.



Best Zonal Unit:
DGGI Siliguri Zonal Unit



Project 2: Cleanliness Drive

Regular and thorough cleanliness drives have been taken place in and around the office of DGGI Siliguri Zonal Unit. The office premise is surrounded by four hospitals and a diagnostic lab, thus the office surroundings have been thoroughly cleaned and sanitized on regular basis, so as to get rid of effect of medical waste.



Best Commissionerate: Trichy CGST Commissionerate



Project 1: Desilting of Lake

The project included removal of debris/de-silting and increasing the depth and water storage capacity of the lake including earth work/formation of bund breaking clods etc.





Best Commissionerate:
Trichy CGST
Commissionerate



Project 2: Outreach activities in Government School

The project included renovation of toilets and providing clean drinking water which involved provision of new bore well and submersible pump fixing in the water tank.

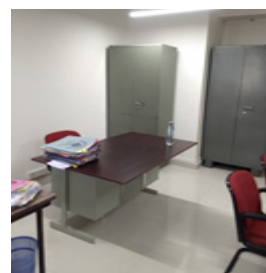


Special Mention: CGST Hyderabad Zone



For the various Swachhta works

Different projects such as toilets' construction/renovation, supply of clean drinking water and beautification works have been undertaken in different government schools and institutions. The Zone also executed the projects of office renovation and beautification so as to provide better amenities to the office staff.





Special Mention: CGST Vadodara-II Commissionerate

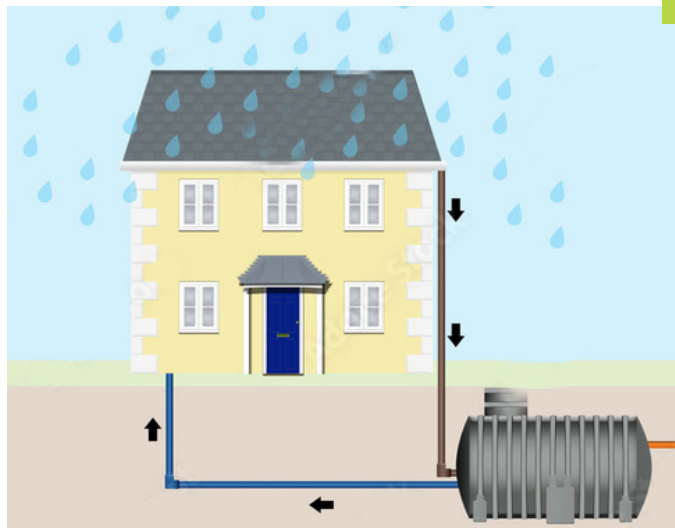


Eco Friendly Pencils from newspaper waste

An innovative project of recycling old newspapers into eco-friendly pencils was taken up. The Eco friendly pencils were distributed to poor school children and office staff.

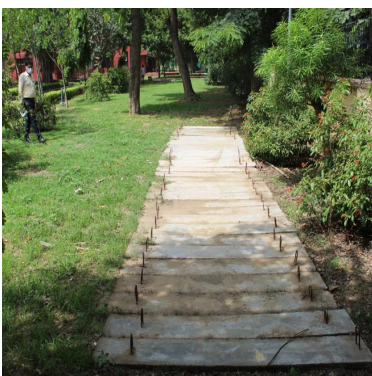


Special Mention: NACIN Faridabad



Rain Water Harvesting

Under this project, Rain Water Harvesting plant has been installed in NACIN Faridabad campus. It stores the rainwater and helps in groundwater recharge. Rainwater Harvesting is the most important tool in utilizing the rainwater for replenishing the underground water table. This creates security against erratic monsoon and also protects the top layer of soil from getting washed away. It also makes a good reservoir for non-drinking purposes like watering the plants.



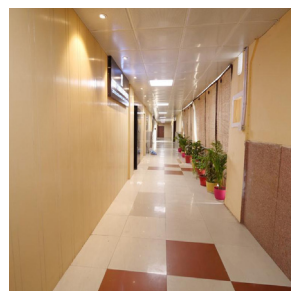


Special Mention:
CC (AR) CESTAT



Overall Improvement of Infrastructure of the Office

The works like beautification/renovation of office chambers, visitors gallery, toilets blocks have been undertaken by the formation so as to give a beautiful look to the office premises and clean working environment.



Special Mention: HRM-I DGHRD



Srishti Project

'**Srishti**' - the Nature Class in Atal Adarsh Bengali Balika Vidyalaya (NDMC) New Delhi. Under the project, following works have been undertaken-

1. Development of herbal & aromatic plant yard with herbs and aromatic plants like Basil (Tulsi) Dill, Rosemary, Aloe, Fennel, Sage, Lemon grass etc.
2. Construction of an open air eco-shade (Gazebo) equipped for teaching and learning (eg. Table, Chair, Whiteboard, and Microphone for instructor and Eco Stools for students).





Special Mention:
Pune Customs
Commissionerate



Construction of Green Office Cafeteria

A green open cafeteria has been developed by modifying a used shipping container. Most of the materials used were recycled from the office building, including old furniture, crockery, an old ship anchor, bamboo fencing, and food preparation machinery. The café is situated behind the existing office canteen, amongst a patch of trees, and blends with its surroundings to provide a clean, green and serene environment.



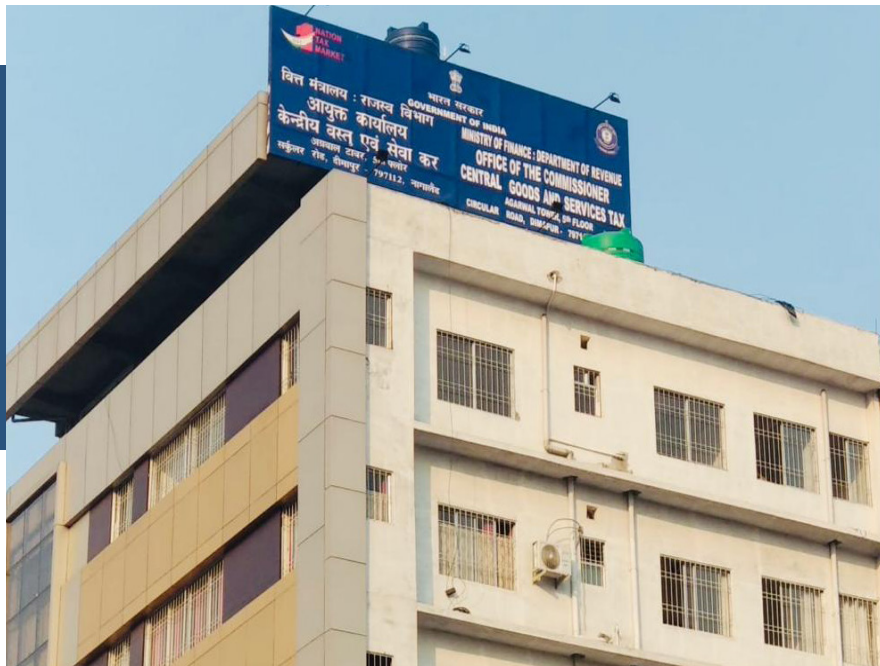
Special Mention:
CGST Ludhiana
Commissionerate



Prevention of Stubble burning

The project is based on a multi- pronged approach centered on providing machines called 'Happy Seeders' & 'Mulchers' and creating awareness among the farmers. 'Happy Seeders' is an indigenously developed initiative by Punjab Agricultural University, Ludhiana which allows the farmer to sow their land without having to burn stubble while mulchers are used for land clearing by cutting, grinding and clearing the vegetation.





Special Mention: Dimapur CGST Commissionerate



Setting up of an ECO Park

An Eco Park has been set up at Kacharigaon Village under Dimapur district, Nagaland. The park was earlier an unused free space where household waste was dumped. It is now converted into a green area for recreational benefits for the locals of the village.



SWACHHTA ACTIVITIES IN DGHRD



CLEANLINESS SESSIONS

Regular interactive sessions on cleanliness were organized by the senior officers to create awareness among the cleaning staff.



SWACHHTA COMPETITIONS

Various competitions like slogan writing, essay writing and drawing/cartoon making were organized to spread awareness regarding cleanliness among staff.



DISTRIBUTION OF SAPPLINGS

Saplings of different plants were distributed among office staff to promote green environment.



CLEAN OFFICE ENVIRONMENT

The office premises were thoroughly cleaned and sanitized on regular basis. Swachhta kits in jute bags were also distributed among office staff and contingent staff.



‘SRISHTI’ - THE NATURE CLASS

HRM-I wing of DGHRD undertook following works in Atal Adarsh Bengali Balika Vidyalaya (NDMC) New Delhi under the Srishti project-

1. Development of herbal & aromatic plant yard with herbs and aromatic plants.
2. Construction of an open air eco-shade (Gazebo) equipped for teaching and learning.



AMBIENCE OF THE OFFICE OF DGHRD

Beautification of office premises done by DGHRD to provide clean working environment to the staff.

SWACHHTA@CBIC TAB

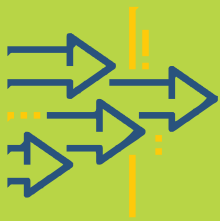


As a part of CBIC's commitment to paperless work and digital office, DGHRD has conceptualized a 'Swachhta@CBIC' Tab- an online module to monitor Swachhta Action Plan. The endeavour is to ensure easy and quick access to the Swachhta projects initiated by the field formations at a single click. Various details pertaining to Swachhta projects viz. brief of the projects, status and estimated time of completion and funds allocated for specific projects will be available for updation by the users (field formations) and subsequently available for view (by formations as well as DGHRD).

The modalities in detail have been prepared and finalized such as :-

- (a) Provision of User Ids and Passwords for all the CBIC formations.
- (b) Facility of uploading following details in the module by the field formations-
 - (i) Funds allocated to the Zone under OE (Swachhta) for the respective financial year and expenditure of the Zone upto the respective month
 - (ii) Brief of Swachhta Projects
 - (iii) Funds allocation for the Swachhta Projects
 - (iv) Pictures of the Swachhta Projects
 - (v) Status of the project and estimated time of completion
 - (vi) Details regarding dealing person's contact
- (c) Provision of storage of data in form of excel sheet and provision of importing the excel sheet by Admin end.
- (d) Provision of Messaging System for any problems "facing problem? write to DGHRD in just one click"
- (e) Provision of access to data (Visual only) of all the field formations by each user. (only after it is submitted on the portal)
- (f) Provision of updation in details by the users.
- (g) Provision of viewing the history of changes done by users, by the Admin end.



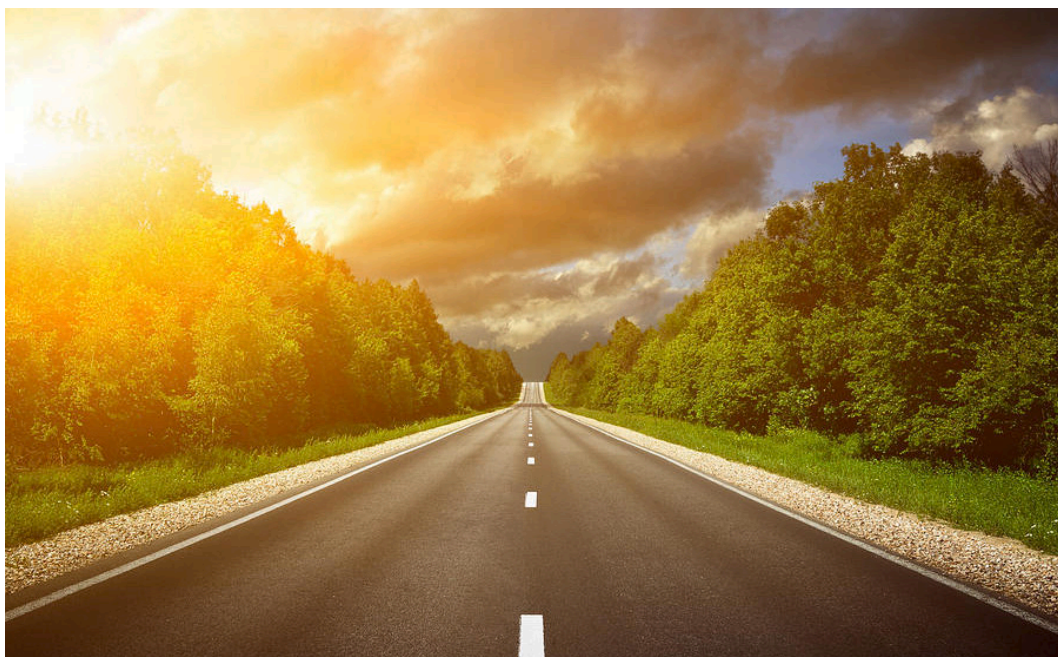


WAY FORWARD

CBIC has adopted "Swachh Bharat Abhiyan" as a way of life to fulfill the dream of 'Clean and Green India' as envisioned by our Honorable Prime Minister. Since 2017, numerous Swachhta projects have been undertaken by the CBIC formations across India having cross cutting impact. It shall continue to carry these initiatives forward and as a part of its continued commitment, an amount of Rs 60 crores under the head O.E. (Swachhta) is earmarked for the F.Y. 2021-22.

Swachhta Abhiyan Mission has the potential to address wide ranging issues. Some of the areas which may be focused are intensive behaviour change communication (BCC) and interpersonal communication (IPC) campaigns beyond the projects, adoption of sustainable waste management practices, encouraging segregation of waste into wet, dry and hazardous waste right at the point of waste generation and ensuring continued usage of facilities created.

With the launch of 'Swachhta@CBIC' Tab, the various projects undertaken by the formations will be available for view at a single click. This would facilitate the dissemination and adoption of best practices amongst the formations on the various themes enumerated under Swachhta.



ANNEXURE

Best practices related to Swachhta activities on which fund from O.E. (Swachhta) can be utilised

Sr. no.	Swachhta Related Activities
1.	Rainwater Harvesting Structure in office
2.	Installation of Compactor for better storage facilities
3.	Proper drainage / piping system for the outer unit of Air-Conditioners in Office to utilize waste water in garden
4.	Distribution of School bags/stationery items/sanitation kits in Govt. schools
5.	Mass Distribution of Cloth/Jute Bags to avoid single use plastic Bags
6.	Renovation /Construction of Toilets in Govt. schools
7.	Clean drinking water facilities/Swachh Payjal Project in the Govt. schools
8.	Cleanliness and beautification of office surroundings / premises
9.	Renovation and improvement in infrastructure of Govt. schools
10.	Plantation Drive in/around office premises and at public places
11.	Distribution of Sanitary Pads, Baby Diapers, RO+UV water filter and large and small Dustbins to different institutions
12.	Beautification of visitors area in office
13.	Prevention of Stubble Burning Project by providing Happy Seeders to the farmers
14.	Water Conservation by way of installation of Mesh on bridge
15.	Scanning and digitisation of office records
16.	Installation of Sanitary Napkin Vending Machines/ Incinerators in Govt. schools/other institutes/office premises
17.	Vertical plantation in office
18.	Installation of Organic Waste Compost Machines in office/departmental quarters/public parks
19.	Toilet construction/renovation at Departmental quarters/office premises

Sr. no.	Swachhta Related Activities
20.	Redeveloping of unused space in the Govt. School
21.	Sanitation works and other outreach activities in Govt. Schools/health institutes/NGOs/slum areas
22.	Renovation of kitchen area of departmental canteens
23.	Beautification of garden in office premises
24.	Drinking Water Kiosk for the general public
25.	Adoption of schools for various swachhta related activities
26.	Renovation of office premises
27.	Workshops and Seminars on Swachhta
28.	Installation of Sewage Treatment plant
29.	Disposal of E-waste
30.	Reclaiming of un-used space in office
31.	Digitisation of records of office Library and barcoding of books
32.	Restoration of water bodies
33.	Installation of Rainwater Harvesting Plant in the school
34.	Development of open air Green conference place in offices
35.	Cleaning of water bodies
36.	Development of Eco-parks





करदाता सेवा महानिदेशालय
Directorate General of Taxpayer Services
केन्द्रीय अप्रत्यक्ष कर एवं सीमा शुल्क बोर्ड
Central Board of Indirect Taxes and Customs