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Government of India  
Ministry of Finance  
Department of Revenue  
Central Board of Indirect Taxes & Customs  
Directorate General of Human Resource Development  
409/8, Deep Shikha, Rajendra Place,  
New Delhi – 110008

F. No. 8/B /64/HRD (HRM-II) / 2017

Dated: 06.12.2018

To,

All Principal Chief Commissioners/Chief Commissioners (GST)(All CCA)  
All Principal Chief Commissioners /Chief Commissioners (Customs)(All CCA)  
The Director General, Directorate (All CCA)

Madam/Sir,

SUB: Revised on-line System of tracking of various DPCs to be held by CCAs for Group 'B' and 'C' Staff – reg

Please refer to this office letter of even no. dated 19/07/18 whereby On-line system of tracking of Scheduled Timelines with respect to various DPCs to be held by CCAs was initiated by this office.

In this regard it is intimated that the format of the above module has been revised, making it simpler to capture details at click-of-a-button. The new revised module is formulated to monitor and streamline the DPC process of Group 'B' & 'C' and to check delays, if any, in promoting the officers at various levels.

The module can be accessed by all the CCAs through DGHRD website i.e. [www.dghrdcbec.gov.in](http://www.dghrdcbec.gov.in) after logging into "Online DPC Module".

2. The Usernames and passwords for the CCAs shall remain same as are being used presently by all the CCAs at the time of submitting various reports to HRM-II, DGHRD for logging into "Online Module of Upload Reports" on DGHRD website. (See Note Below)

3. All the CCAs are requested to fill details as required in the Module and upload relevant documents and submit the same to DGHRD online after logging into the "Online DPC Module" as available on DGHRD website. The quick link is [dghrdcbec.gov.in/dpc](http://dghrdcbec.gov.in/dpc) .

4. The Module, being a monitoring tool is for adherence to the given model calendar and the various reason of delay in conducting DPCs by CCAs. This shall not only enable DGHRD to keep track of the given schedule, but shall also facilitate the CCAs to adhere to the timelines as fixed by DoPT.

5. The report w.r.t to vacancy as on 01/01/2020 ideally should reach this by 31<sup>st</sup> October 2019. You are requested to strictly adhere to the dates and give necessary instructions to the concerned officers to start the work at the earliest. For vacancy as on 01/01/19, you may submit the report by 8<sup>th</sup> of January 2019.

6. You are, therefore, requested to login into the "Online DPC Module", available on the website of DGHRD using usernames and passwords as mentioned in para 2 above and fill in the required details and upload the necessary documents involved in various DPCs.

7. This issues with approval of the Director General (HRD).

Yours faithfully,

डी०जी०एच०आर०डी०

प्रेषक.....  
क्रम सं०. 17819/2017542  
दिनांक..... 06/12/2018

  
(Vivek)

Jt Director (HRM-II)

Note:-

Submission of above data through online mode

- Open the website [www.dghrdcbec.gov.in](http://www.dghrdcbec.gov.in)
- Click on "**CCA DPC module**" icon that is on right side of the screen.
- Type user name and password as provided to all the field formations vide this office letter No.8/B/64/HRD (HRM-II)/2017 dated 28.07.2017 (in case the username and password is misplaced, contact on 011-25733146) during working hours
- Login to online module and submit the above data.