



Government of India
Ministry of Finance,
Department of Revenue Directorate General of Human Resource
Development
Indirect Taxes & Customs
C-4, Ground Floor, IRCON Building,
District Centre Saket,
New Delhi-110017



F.No.712/369/HRD/WF-II/19

846 to 896

Date: 11.05.2021

To

The Pr. Directors General/Pr. Chief Commissioners (All)
The Directors General/Chief Commissioners (All)

Sub: Grant of Financial Assistance for Prevention and Welfare measures for fighting against COVID-19 in CBIC-reg

Madam/Sir,

Please refer this office letter F.No.712/369/HRD/WF-II dated 02.04.2020, 16.07.2020, 18.09.2020 and 25.01.2021 on above subject.

2. It is to inform that the Scheme for Grant of Financial Assistance for Prevention and Welfare measures for fighting against COVID-19 in CBIC provides 1st installment of an amount of Rs. 2.5 Lakhs per Customs Commissionerate, Rs. 1.5 Lakhs per GST Commissionerate, Rs. 75,000/- per Directorate. The same has already been allotted to the Commissionerates/Directorates. The last date for utilizing the entire amount of financial assistance was extended to 15.02.2021.

3. Monthly Report of utilization of funds was requested to be forward to this office by the 10th of every month. However, many Commissionerate/Directorates have not submitted their monthly utilization reports or un-utilized amount is more amount than Rs. 1000/-. Moreover, many Commissionerate/Directorates have requested for extension of time for utilizing the amount disbursed in 1st installment.

4. The second installment of an amount of Rs. 03 Lakhs per Customs Commissionerate, Rs. 2 Lakhs per GST Commissionerate, Rs. 1 Lakh per Directorate has been sanctioned by the Governing Body of Welfare fund with a condition that the 2nd installment of financial assistance shall be released only to those formations which have completely utilized the earlier sanctioned amount.

4. It is therefore requested that considering these difficult times the 1st Installment amount of financial assistance should be utilized positively by 15.06.2021 and forward a consolidated Zone-wise/ Directorate-wise Utilization certificate of allotted COVID-19 funds utilized by Commissionerates/ Directorates under your jurisdiction on or before 30.06.2021 positively so as the 2nd installment of financial assistance to CBIC formations could be released. The consolidated Utilization report shall be submitted in the following format:

Name of Zone (Chief Commissioner/ Director General)	Commissionerate/Directorate	Amount Allotted	Total Expenditure incurred as on 15.06.2021	Balance (if any)
	Commissionerate-I			
	Commissionerate-II			

Yours Faithfully.

Sucheta Sreejesh
11.5.2021

(Sucheta Sreejesh)

Additional Director General (Welfare)