



Government of India  
Ministry of Finance,  
Department of Revenue Directorate General of Human  
Resource Development  
Indirect Taxes & Customs  
C-4, Ground Floor, IRCON Building,  
District Centre Saket,  
New Delhi-110017



F.No.712/01/HRD/WF-II/21/111 40 431

Date: 16 .04.2021

To

The Pr. Directors General/Pr. Chief Commissioners (All)  
The Directors General/Chief Commissioners (All)  
The Pr. Additional Directors General/Pr. Commissioners (All)  
The Additional Directors General/ Commissioners (All)

**Subject: Monthly report on COVID-19 death cases- Regarding**

Madam/Sir,

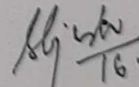
During these troubled times, there are officers and staff of the department who have lost their lives due to COVID-19 while on duty. The immediate thought goes to their families and the support the department can ensure at this hour of their need. As you are aware, in this regard there is a provision for financial assistance from the welfare fund under the Ex-gratia scheme.

2. While the Welfare wing processes the recommendation it receives on such applications, the wing does not have a centralised list of all such officers/staff who have succumbed to COVID-19 as on date. Therefore, it is requested to share the details of all such cases pertaining to your formation as on 31.03.2021 by 21.04.2021 as per the given format (copy enclosed). Similarly, a monthly report may be shared by the 5<sup>th</sup> of the following month as per the format with the Welfare wing, DGHRD.

3. It is also requested to kindly ensure that all such applications pertaining to your formations are processed at the earliest and recommendations along with all the relevant documents as required under the scheme are shared with the Welfare wing, DGHRD, promptly so that immediate assistance can be given to the bereaved families of the officers and staff of the department.

Enclo- As above

Yours Sincerely,

  
16.4.2021

(Sucheta Sreejesh)

Additional Director General (Welfare)

Copy to-

- (i) DGHRD Website Managing Team with a request to put this letter on the DGHRD web site. Mention may also be made of the Scheme in the headlines being flashed.

Sl No	Name of officer	Designation	Commissionerate/Directorate	Date of death due to Covid-19	Whether recommended for financial assistance from the welfare fund	Details of reference to Welfare wing, DGHRD