



भारत सरकार /Government of India

वित्त मंत्रालय, राजस्व विभाग / Ministry of Finance, Department of Revenue

केन्द्रीय अप्रत्यक्ष कर एवं सीमा शुल्क/Central Board of Indirect Taxes & Customs

मानव संसाधन विकास महानिदेशालय, एच.आर.एम / Directorate General of Human Resource Development, HRM

भाई वीर सिंह साहित्य सदन, दूसरा तथा तीसरा तल / Bhai Vir Singh Sahitya Sadan, 2nd & 3rd Floor,

भाई वीर सिंह मार्ग, गोल मार्किट / Bhai Vir Singh Marg, Gole Market

नई दिल्ली / New Delhi-110001

सेवा मे /To,

समस्त प्रधान मुख्य आयुक्त/मुख्य आयुक्त, जीएसटी एवं केंद्रीय उत्पाद शुल्क
All Principal Chief Commissioners / Chief Commissioners of GST and
Central Excise

समस्त प्रधान मुख्य आयुक्त/मुख्य आयुक्त, सीमा शुल्क (कस्टम्स)
All Principal Chief Commissioners / Chief Commissioners of Customs,
समस्त प्रधान महानिदेशक/महानिदेशक, सीबीआईसी (CBIC) के अधीन

All Principal Directorate Generals / Directorate Generals under CBIC,
समस्त प्रधान आयुक्त/आयुक्त, जीएसटी एवं केंद्रीय उत्पाद शुल्क
All Principal Commissioners / Commissioners of GST and Central
Excise,

समस्त प्रधान आयुक्त/आयुक्त, सीमा शुल्क (कस्टम्स)
All Principal Commissioners / Commissioners of Customs,
समस्त प्रधान अपर महानिदेशक/अपर महानिदेशक, सीबीआईसी (CBIC) के अधीन
All Pr. Additional Director Generals / Addl. Director Generals under
CBIC,

महोदया/महोदय,

Subject: Calling for Willingness for the post of Superintendents/Inspectors/ Executive Assistants/Tax Assistants on loan basis and preparation of panel for appointment of Inspector on deputation at DGHRD (HRM I, HRM II, I&W & EMC), New Delhi-reg.

Applications are invited from willing officers for filling up the vacant posts of Superintendents/Inspectors/Executive Assistants (EA)/ Tax Assistants (TA) in Directorate General of Human Resource Development (DGHRD) (HRM-I, HRM-II, I&W & EMC), New Delhi on loan basis from amongst the officers holding analogous posts in Customs & CGST formations/Directorates under the CBIC.

2. The loan period shall initially be for a period of **two years**, which may be further extended by **one year**, at the discretion of the Competent Authority, with the concurrence of the concerned Cadre Controlling Authority (CCA). Further, as per Board F.No. A-11013/12/2019-Ad. IV dated 27.05.2020, in exceptional circumstances, for justifiable reasons, Board may extend the tenure of the officer(s) beyond 3 years.

3. Apart from above mentioned loan vacancies, this directorate is also in the process of drawing up a panel of willing and suitable officers for filling up vacancies in the grade of 'Inspector' at the DGHRD, New Delhi on deputation basis, as under:

S.No.	Name of the Post	Place of Posting	Post type/No. of Vacancies	Pay level in the 7th CPC matrix
1.	Inspector	DGHRD, New Delhi	Deputation/01	Level 7 Rs. (44,900-1,42,400) non-gazetted)

- This post will be filled up on deputation basis from amongst the Inspector CGST, Preventive Officers and Examiners in Level 7 (Rs. 44,900-1,42,400) the pay matrix in field formations of CGST & Customs, having two years of regular service in the grade.
- The period of deputation shall not exceed three years in terms of Central Board of Indirect Taxes and Customs RRs dated 13.03.2024 in respect of Inspector/Intelligence officer. (Gr B, Non-Gazetted, Non-Ministerial posts).
- The maximum age limit for appointments by deputation shall be not exceeding fifty-six years as on last date of receipt of applications.
- Officers selected for the post would be entitled to draw their salary & other allowances from DGHRD, New Delhi as per rules.

4. It is requested that this circular may kindly be brought to the notice of all formations under your jurisdiction. Applications from willing officers for appointment to the said post on loan/deputation basis may kindly be forwarded to the Additional Director (Coordination), Directorate General of Human Resource Development, HRM, Bhai Vir Singh Sahitya Sadan, 3rd Floor, Bhai Vir Singh Marg, Gol Market, New Delhi-110001, along with the requisite documents, through proper channel, latest by **30.09.2026**.

The applications may be sent either through **Speed Post** or by email at **dghrdhrm1.cbic@gov.in**.

5. The following documents are required to be furnished along with the application:

- Complete Bio-data of the officer
- No-Objection Certificate (NOC)
- History of Posting (HoP)
- APAR Gradings for the last 05 years for deputation.
- APAR Gradings for the last 03 years or available period, if service period is less

than 03 years, for loan purpose.

vi. Vigilance Clearance Certificate

6. The candidates shall be selected on the basis of right aptitude, APAR grading and the work experience. It may also be brought to the notice of the willing officers that once they are selected, they will not be allowed to withdraw their candidature. Further, in case, while working in this Directorate, the work and conduct of the officer is not found to be satisfactory, the officer can be reverted to the parent Commissionerate before completion of the loan/deputation period.

This issues with the approval of Director General, DGHRD (HRM), New Delhi.

Yours faithfully,

(Saurabh Kumar)
Additional Director (Coordination)

Copy to: -

1. PS to Pr. DG, DGHRD
2. PS to Pr. ADG, HRM-I
3. PS to ADG, HRM-II
4. PS to ADG (I&W/EMC)
5. The Webmaster, CBIC website, Directorate of Systems, New Delhi with the request to upload on CBIC website (www.cbic.gov.in) at the earliest.
6. Website Manager to upload on DGHRD's website.