Directorate General of Human Resources Development
Central Board of Excise & Customs,
Bhai Vir Singh Sahitya Sadan, 2nd & 3rd Floor, Bhai Vir Singh Marg
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F. No. 8/B/328/HRD(HRM)/IPR/2016 Dated: .07.2017

To

The Principal Chief/Chief Commissioners of Customs and Central Excise (All)
The Principal Director/ Director Generals of Customs and Central Excise (All)
The Commissioner I/C of Directorates (All)
The Commissioner, Settlement Commission (All)
The Commissioner, CESTAT(All)
The Commissioner, Authority of Advance Ruling(All),
The Chief Controller of Factory, Gwalior/Narcotics Gwalior.

Sir/Madam,

Subject: Online writing of IPR for IRS(CCE) officers of CBEC - reg.

Reference is invited to this office letter F. No. 8/B/309/HRD(HRM)/APAR/2016/Pt. I dated 17.01.2017 and of even number 2573-2633 dated 23.02.2017 vide which it was informed that in case the officer is not able to file his/her IPR online using SPARROW due to login issues, he/she may file the IPR manually and upload the scanned copy of the manually filed IPR in SPARROW as soon as the login issue is resolved.

2) IPRs for the year 2016 in respect of 2853 officers out of total of 3540 officers have been filed online in SPARROW so far. It has been noticed that many officers are still filing their IPRs manually and sending the copy of their physically filed IPRs to DGHRD or scanned copies through e-mail but the same have not been filed/uploaded in the SPARROW till date. It is therefore, again requested that all the officers who have filed their IPRs manually should immediately upload the same in SPARROW.

Yours faithfully

03/7/17
(Samriti Goel Saran)
Joint Director (HRM-I)

5134-5194
3/7/17