



Directorate General of Human Resources Development, HRM
(Central Board of Indirect Taxes & Customs)
3rd Floor, Bhai Vir Singh Sahitya Sadan
Bhai Vir Singh Marg, Gole Market,
New Delhi – 110 001.
Telephone No. 011-23340316, FAX NO. 011-23340315

F. No. 55/BVS/HRD (HRM-I)/IPR/2019/

Dated: .02.2019

To

The Principal Chief / Chief Commissioners of Customs and GST (All)
The Principal Directors General / Directors General of Customs and GST (All)
The Pr. Commissioner / Commissioner I/C of Directorates (All)
The Pr. Commissioner / Commissioner, Settlement Commission (All)
The Pr. Commissioner / Commissioner, CESTAT (All)
The Pr. Commissioner / Commissioner, Authority of Advance Ruling (All),
The Chief Controller of Factory, Gwalior/Narcotics Gwalior,
The Pr. Commissioner (Coordination), CBIC / All Pr. Commissioners / Commissioners in Board.

Sir/Madam,

Subject: Filing of Immovable Property Return (IPR) online in SPARROW – processing / acceptance / taking on record of IPR by the Competent Authority- reg.

Since 01.01.2017, the Annual Immovable Property Return (IPR) has to be mandatorily filed Online by every officer of IRS (C&CE). The IPR for a particular year as on 01 January of next year, is to be filed by an officer till 31 January of the said next year.

2. It is clarified that DGHRD is facilitating filing of IPRs in SPARROW in respect of Group 'A' officers and to make it available in public domain. DGHRD does not deal with the processing of IPRs in any way including its acceptance/noting. Accordingly, any intimation about the acquisition / disposal of property has to be filed with the Competent Authority only and no correspondence is to be made with DGHRD in this regard. It is also clarified that no record of any such intimation / correspondence will be maintained with DGHRD apart from the Annual Immovable Property Return (IPR) which is to be filed online now. It is also clarified that no scan of correspondence made for intimation other than IPRs should be uploaded online.

3. Each formation has nominated an officer for the role of Custodian who can download the IPRs available in public domain. It will be the responsibility of the custodian to download all the IPRs filed by the officers in his Commissionerate / Directorate / formation and forward it to the Competent Authority for scrutiny and further appropriate action, including acceptance/taking on record.

4. In rare cases, where the officer is facing problems in filing his IPR Online on SPARROW, the IPR can be uploaded in SPARROW in prescribed pdf format only, within the prescribed time line.

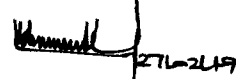
5. With reference to acceptance/noting of IPR and other intimations under CCS (Conduct) Rules, 1964, it is requested that the same is to be done by the Competent Authority prescribed for the purpose. In this regard, CBIC instructions vide F.No. C-50/120/2015-Ad.II dated 21.04.2017 may also be referred to (copy enclosed).

6. Further, as per the above instructions dated 21.04.2017 of CBIC, the intimation given by IRS (C&CE) Group 'A' officers working on deputation with various Ministries / Departments / Organizations shall be accepted or taken on record with the approval of Member (Admin), Central Board of Indirect Taxes and Customs by the Ad.II Section of CBIC. However, such intimation should be sent through proper channel to the Board.

7. These Instructions may be brought to the notice of all Concerned Authorities and all officers under your jurisdiction/charge for compliance please.

Encl: As above

Yours faithfully,



(VISHNU KUMAR)
Joint Director, HRM-I.

1060-1120
27/29/19

F.No. C-50/120/2015-Ad.II

Government of India
Ministry of Finance
Department of Revenue
Central Board of Excise and Customs
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47-B, North Block, New Delhi
Dated, the 21st April, 2017

To,

All the Principal Chief Commissioner/Principal Directors General
and Chief Commissioners/Directors General of
Customs & Central Excise,
Central Board of Excise & Customs.

Subject: Acceptance of intimation given by IRS(C&CE) Group 'A' officers under Rule 18 (2) & (3) of the CCS (Conduct), Rules 1964 – reg.

Sir/Madam,

I am directed to state that the delegation of powers under the Central Civil Service (Conduct) Rules, 1964 have been given under Appendix-II of the said Rules. The power for acceptance of intimation given regarding acquisition of movable and immovable property under Rule 18 (2) & (3) of CCS (Conduct) Rules, 1964 has been delegated to the 'Head of Department'.

2. It has been decided to delegate the powers to accept the intimation given by IRS(C&CE) Group 'A' officers under rules 18 (2) and (3) of the Central Civil Service (conduct) Rules as under with immediate effect:

Sl. No.	Category of employees		Authority to which the power is delegated
1	(i)	Principal Chief Commissioners/ Principal Directors General;	Chairman, Central Board of Excise and Customs
	(ii)	Chief Commissioners/Directors General	
	(iii)	Principal Commissioners - holding additional charge of the posts of Principal Chief Commissioner/Chief Commissioner	
2	All other officers upto the level of Principal Commissioner		Principal Chief Commissioner/Principal Director General and Chief Commissioner/Director General

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3. It must be ensured that such intimation of Principal Chief Commissioners/Principal Directors General/Chief Commissioners/Directors General are sent to the Ad.II Section of CBEC through the Administration/Personnel Wings of the Chief Commissioners' Offices, so that a proper record thereof is available and maintained in the field formations. Ad.II Section of CBEC will process and obtain the approval of the competent authority i.e. Chairman, CBEC and communicate the approval / otherwise to the concerned individual and Administration/Personnel Wing of the concerned Chief Commissioner's Office.

4. The intimation given by of IRS (C&CE) Group 'A' officers working on deputation with various Ministries / Departments/ Organizations shall be accepted or taken on record with the approval of Member (Admin.), Central Board of Excise and Customs by the Ad.II Section of CBEC. However, such intimation should be sent through proper channel to the Board.

5. It is requested that the provisions relating to delegation of powers laid down under the Central Civil Service (Conduct) Rules, 1964 should be followed scrupulously.

Yours faithfully,


(Jai Prakash Sharma)
21/04/2017

Under Secretary to the Government of India
Tele No.23095520

Copy to:

1. PPS to Chairman/ All Members, CBEC/ JS(Admin/EC)/
2. DS(Ad.II)/DIR(AD.II-A&B) DS (Ad.III)/ DIR (Ad.IV & IVA)
3. Pr. CCA, CBEC, AGCR Building, New Delhi.
4. The Manager Website, Directorate of Systems, New Delhi for uploading on the website of CBEC.